

Service Bureau Ancillary Systems: Getting Started



PROFESSIONAL MEDICAL, INC.

Getting Started



Congratulation on choosing ProMed's Service Bureau Ancillary Systems! This exclusive program will help you eliminate the obstacles associated with tracking product usage at the resident level. By choosing Service Bureau Ancillary Systems, you will have fewer billing headaches, reduced staff commitment and training, and no need to purchase hardware or software licenses.

How it works

Professional Medical's exclusive Service Bureau Ancillary Systems helps you streamline the ancillary billing and tracking process with the following step by step solution:

1. To get started, you will need to provide an updated Resident Census report to Interactive Training Services, ProMed's partner in ancillary billing solutions. Using this information, a resident database is created and updated with current admission information, payor status, room changes and discharges.
2. Prior to the beginning of a new billing period and using current census data, a packet of barcoded labels to affix to products and resident specific Ancillary Sheets will be provided according to facility specifications.
3. As medical supplies are issued to residents, the nursing staff tracks usage by removing the barcoded labels from the items and applying them to the residents' Ancillary Sheets. These sheets are collected by your staff at the end of the billing period and replaced with new resident Ancillary Sheets. The used sheets are sent to ITS along with a complete census with payor status changes.
4. Resident Ancillary Sheets are then processed by ITS. An item database is set up according to the unit of issue and percentage of markup as determined by the facility. Billing reports are sent to the business office as an exported PDF file that can be uploaded into your A/R software.

Service Bureau A/R Interfaces

The following A/R software programs have existing "bridge" files that will allow you to upload an electronic file from Service Bureau Ancillary Systems.

Program	Phone number	Website
AccuMed	800.777.9141	www.accu-med.com
American HealthTech	800.489.2648	www.healthtech.net
Answers on Demand	954.724.9809	www.aodsoftware.com
Building Engines	866.301.5300	www.buildingengines.com
Casamba	800.648.2596	www.casamba.net
Healthland	800.323.6987	www.healthland.com
HealthMEDX	877.875.1200	www.healthmedx.com
Hi-Tech Software Solutions	207.474.7122	www.hi-techsoftware.com
NTT DATA	800.426.2675	www.nttdataltc.com
Kronos	800.225.1561	www.kronos.com
MatrixCare	866.469.3766	www.matrixcare.com
Medrium	877.501.1611	www.medrium.com
My InnerView	800.601.3884	www.myinnerview.com
Nurse Rosie	800.841.1109	www.nurserosie.com
P&NP	585.637.3240	www.pnpcomputer.com
Primary Solutions (DD)	614.430.0355	www.primarysolutions.net
PointClickCare	800.277.5889	www.pointclickcare.com

Interface Request Letter

If your A/R software doesn't currently have an existing "bridge" file that allows you to upload files from Service Bureau Ancillary Systems, we can provide you with a sample request letter to forward to your software vendor. We have found that most manufactureres are open and receptive to these requests. To request a letter, please contact us at 800.648.5190.





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1917 Garnet Ct. New Lenox, IL 60451

800.648.5190 fax 866.726.7416

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